

Granting Proxy Access via MyiHChart

You can grant access to your MyiHChart to a friend or family member from within your MyiHChart account. Use the following procedure to invite someone to access your account.

1. Log in to your MyiHChart account.
2. Click **Menu**.



Figure 1 - MyiHChart Toolbar

3. Scroll down to the **Sharing** section in the menu that opens.

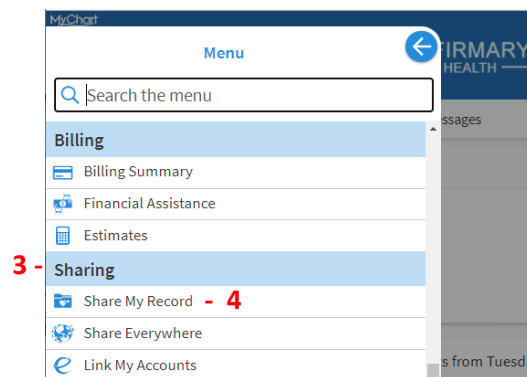


Figure 2 - MyiHChart Menu

4. Click **Share My Record**.
5. Scroll down to the **Share with People** section.



You can view the **Sharing Your Record** video to learn more by clicking on it. The video is available on the **Friends and Family Access** page as well.



Figure 3 - How Do You Want to Share Your Information?

6. Click **Friends and family access**.
7. Click **Invite Someone**.

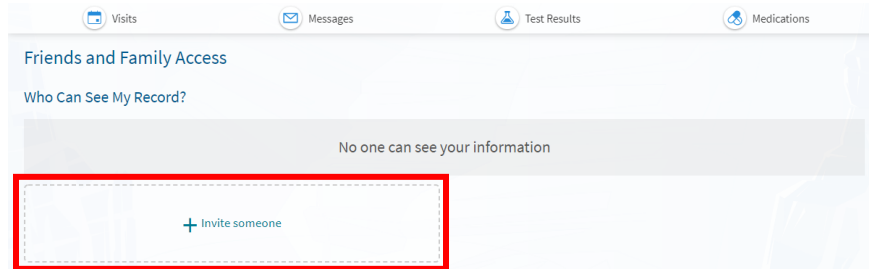


Figure 4 - Friends and Family Access

8. Complete the required fields as indicated by an asterisk.

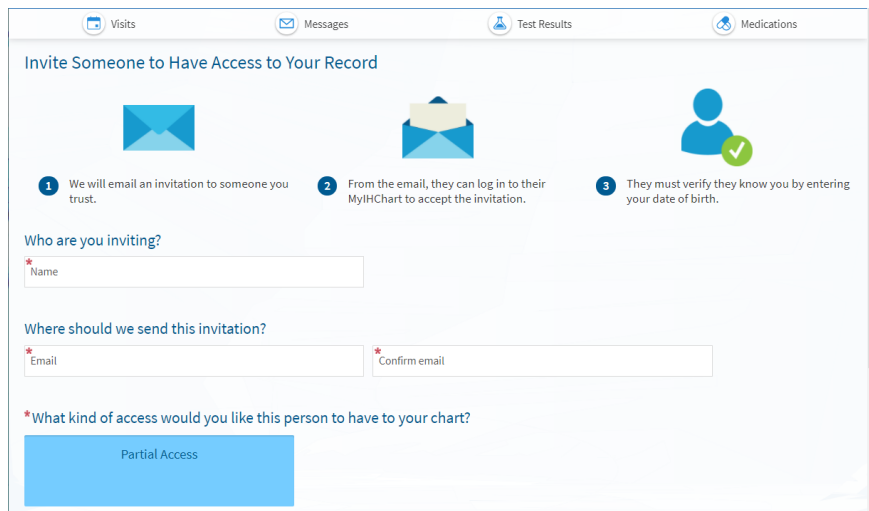


Figure 5 - Invite Someone to Have Access to Your Record

9. Scroll down.
10. Review the terms and conditions.
11. Select the **I agree to the terms and conditions** check box.
12. Click **Send invite**. The invitee appears under **Who Can See My Record?** with a **Pending** status. Once the invitation is accepted, the status becomes **Active**.



You can revoke access by clicking the **Revoke** button.

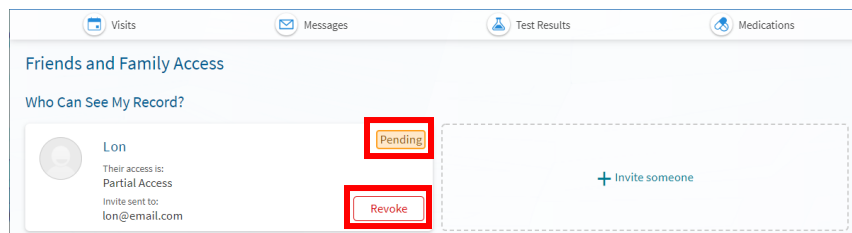


Figure 6 - Friends and Family Access